

Michigan NEVI Round 1 RFP

Q&A #4

ID	Question	Response
1	Regarding Section 4.1.2 are there any limits on the file size that can be submitted via email?	Yes. The maximum submission size is 25 MB.
2	Regarding Section 4.4.1 would the cost of a canopy covering the charging station be considered an eligible cost?	Yes. Canopies are considered an amenity under ITP Section 4.4.1 Eligible Costs.
3	Regarding Section 4.4.1 if MDOT does not seek to reimburse for the cost of canopies covering the charging station, could this amenity be included as part of the proposer's 20% match?	Canopies are considered an Eligible Cost. Therefore, they could be included as part of the Proposer's 20% match of the Total Eligible Cost.
4	Would MDOT be able to provide a Word Template of the Proposal Template?	A Word Template of the Proposal Forms 1-8 is located on MDOT's Innovative Contracting website.
5	Can proposers edit the size of the boxes on the forms as needed to complete the application?	Yes, so long as responses are 250 word or less.
6	If the applicant is applying with a powersharing device that provides 350 kW if one port is in use or 175 kW if both charging ports are in use, what should the power per port be listed as in the Site Installation Hardware and Software table?	Power per port should be listed when the Charging Station is at full load. In the description include powersharing capability.
7	If an applicant has 24/7 staff on site and provides staff training on EVSE care and maintenance to this staff but that is not their only duty while on-site, would that qualify as "Dedicated support staff for EV charging on-site"?	Yes.
8	If an applicant incurred permitting and design costs prior to Notice to Proceed, can those costs still be included in the Price Proposal as part of the 20% match?	No. Section 4.4.2 of the ITP lists ineligible costs, which includes any cost incurred prior to award.

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9	If a proposer is not the owner, would the proposer need to provide a copy of Form 7 and the deed and property tax bill and title commitment of the property owner to confirm the signatory on the letter is the legitimate property owner and not also a lessee?	If the site is not owned by the Project Company, a site host letter of intent (Form 7, Attachment 1) and one of the following (i-v) must be submitted: (i) The original deed, deed of trust to the property, or official record (ii) Mortgage payment booklet/Mortgage Letter (iii) Contract for Deed (iv) Land Instalment Contract (v) Quitclaim Deed And A current property tax bill and title commitment for the proposed property.
10	Does MDOT plan to independently verify the property records to confirm that any signatory completing a site host letter of support is the property owner?	MDOT reserves the right to verify the accuracy of the contents of any proposal.
11	Are there size limitations for additional supporting documents?	MDOT is limited to receiving emails that are less than 25 MB in total size. There are no other limitations regarding supporting documents.
12	Is it possible for MDOT to consider increasing the word count limit from 250 words/question?	MDOT will not consider increasing the word count limit to above 250 words per RFP response section. Any additional information that would need to be supplied to by the Project Company should be included as an attachment to the submission.
13	Is shipping an allowable expense?	Eligible Costs allowed in the Price Proposal are listed in the ITP Section 4.4.1. Shipping as a portion of an eligible cost listed in Section 4.4.1 is allowed. For example, the cost of shipping a charger to the Site for installation is an eligible expense.
14	Where can termination language be found?	Termination language can be found in Book 1 Section 15 Termination of Contract for Convenience. RFP language states "Termination of Contract for Convenience shall be in accordance with subsection 108.12 of the Standard Specifications." which can be found at MDOT 2020 Standard Specifications for Construction [WEB]-linked (michigan.gov) .
15	Please clarify what this means: The identification of and changes to Key Personnel from the Request for Qualifications (RFQ) has been removed from this RFP.	The RFQ requested the identification of Key Personnel in specific roles (e.g., project manager, design lead, construction manager). MDOT is no longer requiring the identification of Key Personnel as part of this procurement. Changes to Key Personnel listed in a Project Company's SOQ are allowed without submitting Form 6.

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16	Can MDOT expand upon how Negotiated Prices (109.05.C) , in particular comparison with unit prices on other projects in the area, weighted average unit prices, and/or historical prices for similar work, will be utilized for payment of contract unit prices (EVSE equipment) for this project?	<p>The Contract Price will be established using Form 2 Price Proposal, which includes the EVSE equipment. The Contract Price will only be adjusted by a Change Order in accordance with Book 1, Section 13.</p> <p>The price of a Change Order shall be negotiated in accordance with this Book 1, Section 13.7 or shall be based on time and materials records pursuant to Book 1, Section 13.8. Per Book 1, Exhibit 1-C, 109.05 Payment for Contract Revisions Subsections 109.05A, 109.05B, and 109.05C are deleted.</p>
17	ITP, Section 4: Equity - Does MDOT have a required or preferred percentage of work for DBE certified firms? Will this be evaluated at a site level?	MDOT does not have a minimum required or preferred percentage of work for DBE certified firms for the NEVI Round 1 DBOM procurement. The evaluation criteria is being revised to remove the use of Disadvantaged Business Enterprise (DBE) certified firms, which will be incorporated into Addendum #1.
18	If an applicant owns multiple sites across the state but operates each site under a separate LLC with common ownership (which differs from their application LLC/company name), can MDOT clarify how to complete Form 7 and signatures? Will a signed Site Host Letter of Intent in the form of Form 7 Attachment 1 be required? To clarify, the LLCs are not DBAs but are separate entities with unique tax IDs.	A Form 7 Letter of Intent is not required if the candidate Site's owner and the Project Company are both wholly owned and controlled by the same parent company.